

**APPROVED**

**BOARD OF DENTISTRY**

**MINUTES**

**SPECIAL CONFERENCE COMMITTEE "B"**

- TIME AND PLACE:** Special Conference Committee "B" convened virtually on June 25, 2021 at 9:00 a.m.
- PRESIDING:** Sandra J. Catchings, D.D.S.
- MEMBERS PRESENT:** Nathaniel C. Bryant, D.D.S.  
Margaret F. Lemaster, R.D.H.
- MEMBERS ABSENT:** Perry E. Jones, D.D.S.
- STAFF PRESENT:** Jamie C. Sacksteder, Deputy Executive Director  
Shevaun Roukous, Adjudication Analyst
- QUORUM:** With three members present, a quorum was established.
- Bich Loc T. Nguyen, D.D.S.**  
**Case No.: 206184** Dr. Nguyen appeared with counsel, Camille Shora, to discuss the allegations set forth in a Notice of the Board dated April 30, 2021. The Committee received statements from Dr. Nguyen and Ms. Shora and discussed the allegations with them.
- Closed Meeting:** Ms. Lemaster moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Bich Loc T. Nguyen. Additionally, Ms. Lemaster moved that Ms. Sacksteder attend the closed meeting because her presence in the closed meeting is deemed necessary and her presence will aid the Committee in its deliberations. The motion was seconded and passed.
- Reconvene:** Ms. Lemaster moved that the Committee certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.
- DECISION:**  
**Case No.: 206184** The sanction reported by Ms. Sacksteder was that within 6 months from the date of entry of the Order, Dr. Nguyen shall successfully complete a three hour continuing education course in the subject of billing practices.

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Ms. Lemaster moved to adopt the decision of the Committee.  
The motion was seconded and passed.

**ADJOURNMENT:**

With all business concluded, the Committee adjourned at 12:05  
p.m.

Sandra J. Catchings, D.D.S., Chair  
*Margaret Lemaster, chair*  
10-29-2021  
Date

*Sandra K Reen*  
Sandra K. Reen, Executive Director  
November 1, 2021  
Date